AFFIN HWANG
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Asset Management

New i-Access User Guide – Investor Module

Dear Investor,

Thank you for choosing our services and welcome to Affin Hwang Asset Management Berhad's ("Affin Hwang AM") online platform, The new i-Access. This portal allows you to access your personal information and investments wherever you are and whenever you want by just logging into your i-Access account.

With the new i-Access, there's no need for paper statements – so there's less paperwork cluttering up your life. In fact, all statements are stored securely online since you invest with Affin Hwang AM.

The new i-Access offers you real time investment information, fund performance tracking and other functions – all are easily accessible via internet.

The new i-Access is safe, fast and convenient, enabling you to manage your investment with total peace of mind. The new i-Access uses 256-bit SSL technology to provide a secure channel for data transmission – your information remains private and safe.

The new i-Access is also user-friendly for easy navigation. Please contact our Customer Care Consultant at 1800-88-7080 anytime during working hours, Monday to Friday 8:45am to 5:30pm if you have any queries on the new i-Access.

Simply follow this user guide to discover just how easy New i-Access can be.

Getting Started

Activate New i-Access account
Investor will receive an email from Affin Hwang AM with a system generated User Name and Password within 1 week from the first investment date.

Follow the instructions below to activate the New i-Access account.

Activate your account

- Go to **New i-Access** at *https://i-access.affinhwangam.com/investor/investor*
- Click **First Time Login**
- **Enter** the system generated **User Name** and **Password** and click **Activate**.
- **Verify all personal details** displayed and click **Next**.
- **Fill up** the details in **First Security Setup**, including **Security Image** and **Security Phrase**.
- Click **Submit**

Login to New i-Access

Step 1 : Access New i-Access at *https://i-access.affinhwangam.com/investor/investor*

Step 2 : Enter the registered **User Name** and click **Next**.

Step 3 : **Check** and ensure that the **security image** and **phrase** are correct. Proceed to key-in your password and click login if the security image and phrase matched the image and phrase you registered with.

*If the security image and phrase does not match the image and phrase you're registered with, please do not key in your password and do not login and contact our Customer Care Consultant at **1-800-88-7080** immediately.*

Step 4 : Select your desired feature from the **Menu Bar** or **Quick Link**.

Menu Bar

Dashboard	Account	Fund	Contact Us

Quick Link

Information Corner	Download Centre	Alerts	Profile

Dashboard

In dashboard, you can read all the latest updates from Affin Hwang AM, Portfolio and Fund Allocation and Portfolio Market Value Movement.

Section	Description
Latest updates	You may view the **latest 10 announcements** under "**What's New**". Click "**View all**" to **check all 10 latest announcements and updates** .
Account Summary	List of your account(s) and fund(s) you invest in.
Portfolio and Fund Allocation	The portfolio pie chart shows your portfolio investment by asset class and detailed information of all the funds in your portfolio.
Portfolio Market Value Movement	You may view your consolidated **Asset Under Management (AUM)** of all account since you invested with Affin Hwang AM.

Account

Under this section, you may check your general information easily.

- You can view your investment holdings by selecting account number:
  - Dashboard
    - View the Fund Allocation in the Account
    - View the Fund Performance and Particulars
  - Investment Holdings
    - View the Fund Invested in detail such as First Investment Date, Current Price, Unit Holdings and etc
  - Income Distribution Instruction
    - View latest income distribution by fund(s).
  - Investment Details
    - View Investment Details up to T-2 position.
  - Statement
    - View Latest 3 Years Statement of Account.
  - Tax Voucher
    - View Latest 3 Years Tax Voucher.

Fund

- You can view summarised information of all our funds under this section.
- By clicking the fund name, you can view :

General information such as **Launch Date/IOP, Currency and SAT group**

- You can view brief information of the fund by clicking **Fund Fact Sheet**. Click **Save** if you wish to download it.
- You can view and download interim report by clicking **Interim Report**.
- You can view and download annual report by clicking **Annual Report**.

Historical Income Distribution

- You may click **Export** to download the historical income distribution in Excel file.

Historical Fund Price

- You may click **Export** to download the historical fund price in Excel file.

Contact Us

Send us your feedback or file a complaint by selecting one of the categories listed, fill in your message and click submit. Our Customer Care Consultant will respond to your message within 3 business days.

- General Enquiry
- Compliment
- Complaint
- Other Feedback

Information Corner

- You may obtain various information from Information Corner such as:

Type of information	Steps
Annual & Interim Reports	Click **Annual and Interim Reports** > **Select the Fund type** you wish to retrieve > Select **Annual / Interim Report**
Fund Fact Sheet	Click **Fund Fact Sheet** > **Select the Fund type** you wish to retrieve > Select **Fund Fact Sheet**
Income Distributions	Click **Income Distributions** > **Select the Fund** > Click **Export** if you wish to download it

- There are various calculators available, such as risk profiler, general investment calculator etc.

Type of information	Steps
Risk Profiler	Click **Risk Profiler** > **Fill up the details** > Click **Gauge My Risk Appetite**
General Investment Calculator	Click **General Investment Calculator** > **Fill up initial investment, monthly investment, expected return, and investment period** > Click **Calculate**
Retirement Calculator	Click **Retirement Calculator** > **Fill up the required details** > Click **Calculate**
Education Calculator	Click **Education Calculator** > **Fill up the details** > Click **Calculate**

- You may obtain more information on New i-Access by downloading the User Guide:
    - Click **User Guide** > Click **Save** to **download this User Guide**

Download Centre

- User can download all documents available from Download Center.
- User can mark documents available as favourites by clicking the ☆ button.

Alert

- You will receive alerts such as EPF Due Date and Fund Maturity
  - Client EPF Due
  - Fund Maturity

Profile

- You may update your information at any point of time.

Information	Description	Steps
My Profile	To check your personal details	Click **Profile**
	To change your contact particulars* **Not applicable to Corporate Investor*	Click **Profile** > Click **Change Contact Particulars** > Fill in the details > Click **Summit Change Request**
Change passwords	To change password	Click **Change Password** > Fill up the details > Click **Summit**
Setting	To make any changes for the settings	Click **Settings** > **Do the changes** > Click **Save Settings**
Log out	To sign out of New i-Access	Click Log out

Important Notice

Do not disclose your User ID and/or password for any reason. No one from Affin Hwang Asset Management Berhad, any other agency or business should ever ask you for your User ID and/or password. Additionally, Affin Hwang Asset Management Berhad does not use automated telephone calls or emails to verify your personal information. Any such communications you may receive do not originate from Affin Hwang Asset Management Berhad. Should anyone ask for your User ID and/or Password, please contact our Customer Care Consultant to file a report

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If you have any queries or require further clarification, please contact our Customer Care Consultant at Toll Free Number 1-800-88-7080 or General Line 603-2116 6000 during office hours, from 8:45 to 5:30 pm, Mondays to Fridays, or email customercare@affinhwangam.com.